



Paducah Gaseous Diffusion Plant  
Citizens Advisory Board

Recommendation 07-01  
January 18, 2007

## Recommendation: 07-01

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*Approved at the Citizens Advisory Board Meeting, January 18, 2007*

### **Title: Establish a Process Which Facilitates Adding Members of the Public to the DOE Mailing List**

#### **Background:**

According to the Community Relations Plan (CRP) under the Federal Facility Agreement at the U.S. Department of Energy (DOE) Paducah Gaseous Diffusion Plant (PGDP), DOE maintains a list of people who are interested in receiving information by mail and periodically advertises the availability of this list. The list is maintained in an electronic database and should be updated regularly. The mailing list is used to distribute *CABfare*, the Citizens Advisory Board (CAB) newsletter, and other documents as appropriate. Those interested in being added to the distribution list must call the Portsmouth/Paducah Project Office Public Affairs Officer in Lexington, Kentucky, which is a long distance call.

The CAB commends DOE efforts to inform the public regarding the availability of pertinent documents and other information. However, the CRP process for adding individuals to the mailing list is unduly limited and involves cost to the individual. Additional avenues should be available to facilitate adding someone to the mailing list. This process should include letters, calls, or e-mails to DOE, the CAB office, or the DOE Environmental Information Center in addition to sign up at public meetings.

#### **Recommendation:**

**The Citizens Advisory Board recommends that DOE revise the Community Relations Plan to establish a process, which more readily facilitates adding members of the public to the DOE mailing list. This process should consider use of traditional and electronic (e-mail, facsimile, etc.) requests in addition to telephone requests. DOE should also consider providing local points of contact to avoid unnecessary cost to the requestor.**