

**PGDP Citizens Advisory Board
Nomination, Membership and Public Involvement Subcommittee
May 13, 2003**

CAB Members Present: Merryman Kemp and Rebecca Lambert

Support Staff Present: Lynn Link and Kendra Payne

The meeting was called to order at 1:10 p.m.

Miscellaneous

Lambert said she convened the subcommittee because they have not met since November 2002. Lambert was elected Chair of the subcommittee at the November meeting.

Link provided Lambert and Kemp with a membership list. She said the list shows the members that have been reappointed and members currently in the reappointment process. Link reported all 18 Board positions are filled and that no openings are available through 2004, provided there are no resignations during that time.

Membership Application

Lambert reported there are currently three applicants in the membership pool. She said the applicants have been approved for membership and ranked in order of priority by the Board. Lambert stated that in the event of a member resigning or becoming unable to attend due to illness, the U.S. Department of Energy would have to appoint someone to fill those positions from the pool based on their ranking. She suggested, due to the extensive application process, that the group begin to accept applications for future membership in order to increase the number of applicants in the pool. Kemp said she would like to poll the other members of the subcommittee before making a decision.

Lambert asked Link if funding was available to advertise for membership applications. Link said funding is available to place advertisements in the newspaper and to send letters to community leaders.

After polling other subcommittee members (via telephone) the group decided to begin advertising to accept applications for future membership. The advertisement will state that applicants will be considered for future membership.

Newsletter

Payne provided the subcommittee with a draft copy of the May/June 2003 CABfare. The group was asked to review the newsletter and to provide any comments they may have. Kemp stated she would like to use the Board's logo on the newsletter.

Payne asked Lambert if the subcommittee would prefer to publish the newsletter on a bi-monthly or quarterly basis. Lambert asked Payne to see if funding is available to issue a bi-monthly newsletter.

The meeting adjourned at 2:10 p.m.