

DRAFT

**PGDP Citizens Advisory Board
Executive Committee
Meeting Summary
September 27, 2005 * CAB Office**

CAB Members Present: Rhonda McCorry, Chair (via telephone)
Chad Kerley

DOE Representative Present: David Dollins

EHI Representatives Present: Ed Holmes (via telephone)
Elizabeth Trawick (via telephone)

Support Staff Present: Jeannie Brandstetter
Kim Crenshaw

The meeting was called to order at 2:00 p.m.

Agenda Items

- Review of September Board Meeting
- Membership
- Budget
- Site Tour
- Chairs Meeting Recap
- Annual Planning Retreat
 - Finalize Agenda
- Workplan Updates/Reports
- Next Month's Agenda
 1. Review of October Board Meeting
 2. Membership
 3. Budget
 4. Annual Planning Retreat
 - Finalize Agenda
 5. Workplan Updates/Reports
 6. Next Month's Agenda

The meeting adjourned at 2:50 p.m.

Action Items

1. Staff will extend invitations to other organizations (Washington group, ACT) to attend the site tour. *Closed 10/3/05.*
2. Staff will e-mail the Board for suggestions for other organizations to invite to the site tour. *Closed 10/3/05.*
3. Staff will e-mail the letter from the Chairs meeting for approval of Chairs signature and the self-evaluation survey to Board members. *Complete, 9/28/05.*