

**PGDP Citizens Advisory Board
Community Outreach
Meeting Summary
April 12, 2005 * CAB Office**

CAB Members Present: Rhonda McCorry, Chair (telephone)
Allen Burnett
Barry Eadens

Support Staff Present: Jeannie Brandstetter
Kim Crenshaw

The meeting was called to order at 6:15 p.m.

Agenda Items

- Community Outreach Chair
- Membership
- Speakers Bureau Presentation (Final Draft) - Barry Eadens
- Speakers Bureau Survey – Janet Miller – Postponed until May
- Web Site Update
- CABfare Articles – new members, task force updates, chairs meeting, annual report blurb, and the speakers bureau
- Workplan Updates/Reports
- Next Month's Agenda
 1. Membership
 2. Speakers Bureau Update
 3. Speakers Bureau Survey – Janet Miller
 4. Web Site Update
 5. Workplan Updates/Reports
 6. Next Month's Agenda

Eadens was elected Chair of the Community Outreach task force by acclamation.

The meeting adjourned at 7:30 p.m.

Action Items

1. Staff will provide all members of the task force with the revised membership application. *Complete, 4/13/05.*
2. Staff will revise the speakers bureau presentation. *Complete, 4/13/05.*
3. Staff will revise the handout for speakers bureau presentations. *Complete, 4/13/05.*
4. Staff will provide costs of a projector to the Executive Committee for Board use. *Complete, 5/3/05.*
5. Staff will revise the CAB ad to include all task force and Board meeting information and move from the classified section of the newspaper. *Complete, 4/13/05.*